

Aging IS Export File



The Required Fields

1

The fields required for the Aging IS export are located in two places. The standard fields area and the custom fields area.

These fields are located in the **Standard Fields** area.

- msc_id (auto generated by MSC)
- Fname
- Lname
- DOB
- Age
- Ethnicity
- Gender

These fields are located in the **Custom Fields** area.

- Race
- LEP
- Poverty
- HouseStatus
- CaregiverFirstName
- CaregiverLastName
- CaregiverAddress
- CaregiverCity
- CaregiverState
- CaregiverZipCode
- CaregiverPhone
- CaregiverDOB
- CaregiverDisabled
- CaregiverDeceased
- CaregiverTotalUnder18
- CaregiverTotalDis19to59
- Remarks

These fields are auto generated from captured activity

- Provider
- Service
- ServiceDate

2 Standard Fields

RESIDENT INFORMATION

SAMS ID: [Input Field]

ConsumerID: [Input Field] [Update]

County: [Please Select] [Add]

Municipality: [Please Select] [Add]

Township: [Please Select] [Add]

SSN: [Input Field]

Title: [Please Select]

First Name: [Lillyana]

Nickname: [Input Field]

Middle Initial: [Input Field]

Last Name: [Henderson]

Name Suffix: [Input Field]

Date of Birth: [1/1/1901]

Seniors Residence: [Input Field]

Home Phone: [756-957-7458]

Cell Phone: [854-852-8547]

msc_id	Fname	Lname	DOB	Age	Ethnicity	Gender
2435748	Eleazar	Aguado	07/04/1945	75 and Older	UNKNOWN	Male
2435748	Eleazar	Aguado	07/04/1945	75 and Older	UNKNOWN	Male
2926045	Maria	Aguado	02/11/1949	75 and Older	UNKNOWN	Female
1980217	Juan	Avendano	03/01/1932	75 and Older	Hispanic or Latino	Male
1980217	Juan	Avendano	03/01/1932	75 and Older	Hispanic or Latino	Male
1982613	Jose	Barajas	02/03/1949	75 and Older	Non-Hispanic or Latino	Male
1982613	Jose	Barajas	02/03/1949	75 and Older	Non-Hispanic or Latino	Male
3375498	Gloria	Bradshav	08/08/1946	75 and Older	Non-Hispanic or Latino	Female
3375498	Gloria	Bradshav	08/08/1946	75 and Older	Non-Hispanic or Latino	Female
1980016	Sonja	Brauer	11/10/1936	75 and Older	Non-Hispanic or Latino	Female
1980016	Sonja	Brauer	11/10/1936	75 and Older	Non-Hispanic or Latino	Female
1980016	Sonja	Brauer	11/10/1936	75 and Older	Non-Hispanic or Latino	Female
2911795	Martha	Calderon	07/29/1953	60-74	Hispanic or Latino	Female

3 Custom Fields

The screenshot displays a software interface with several components:

- Additional File Info:** A form with fields for Number of Instances, Address A or B, Priority, Race, Address, and LSP - Linked English Speaking.
- Computer Information:** A form with fields for Computer Name, Computer Last Name, Computer Address, Computer MAC, Computer Type, Computer Zip Code, Computer Phone, Computer OS, Computer Domain, Computer Department, Host Address/ID Card, and Serial Number/ID Card.
- Sidebar:** A vertical menu on the right with various icons and labels.
- Data Table:** A table with columns for LSP, Priority, Instance, Computer Name, Computer Address, Computer OS, Computer Type, Computer Zip Code, Computer Phone, and Computer OS. Below it is a smaller table with columns for Computer Name, Computer Address, Computer MAC, and Serial Number.

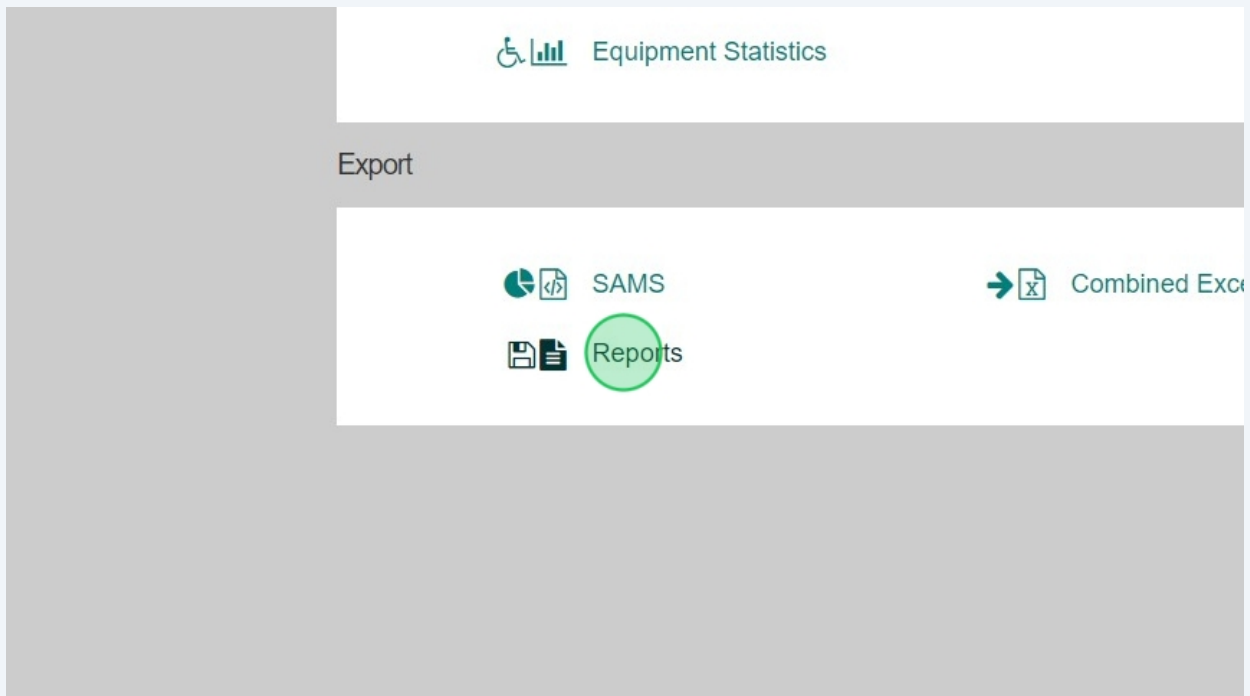
Running and Exporting the Report

4 Go to the Statistics Tab

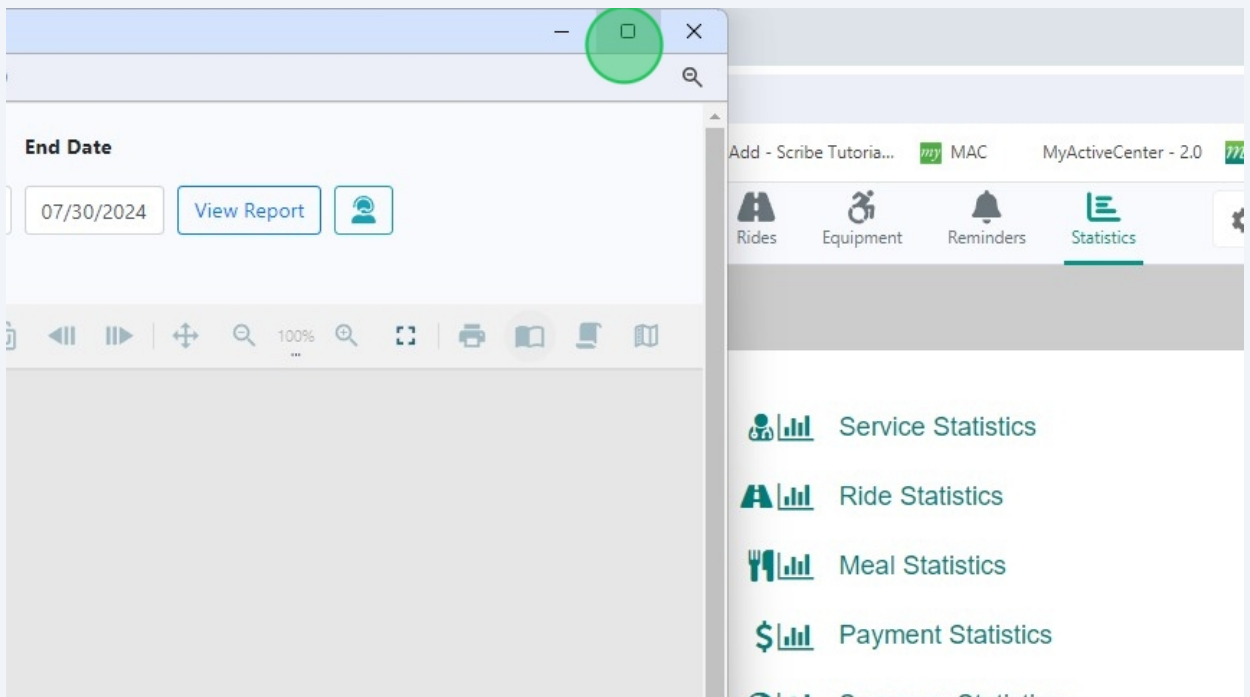
The screenshot shows a web application interface with a navigation menu and a list of statistics reports:

- Navigation Menu:** Includes icons for Events, Meals, Rides, Equipment, Reminders, and Statistics (highlighted with a green circle). A 'zSupport Login' button is also visible.
- Statistics List:** A list of statistics reports with icons and labels:
 - Service Statistics
 - Ride Statistics
 - Meal Statistics
 - Payment Statistics
 - Summary Statistics

5 Click the Reports Icon

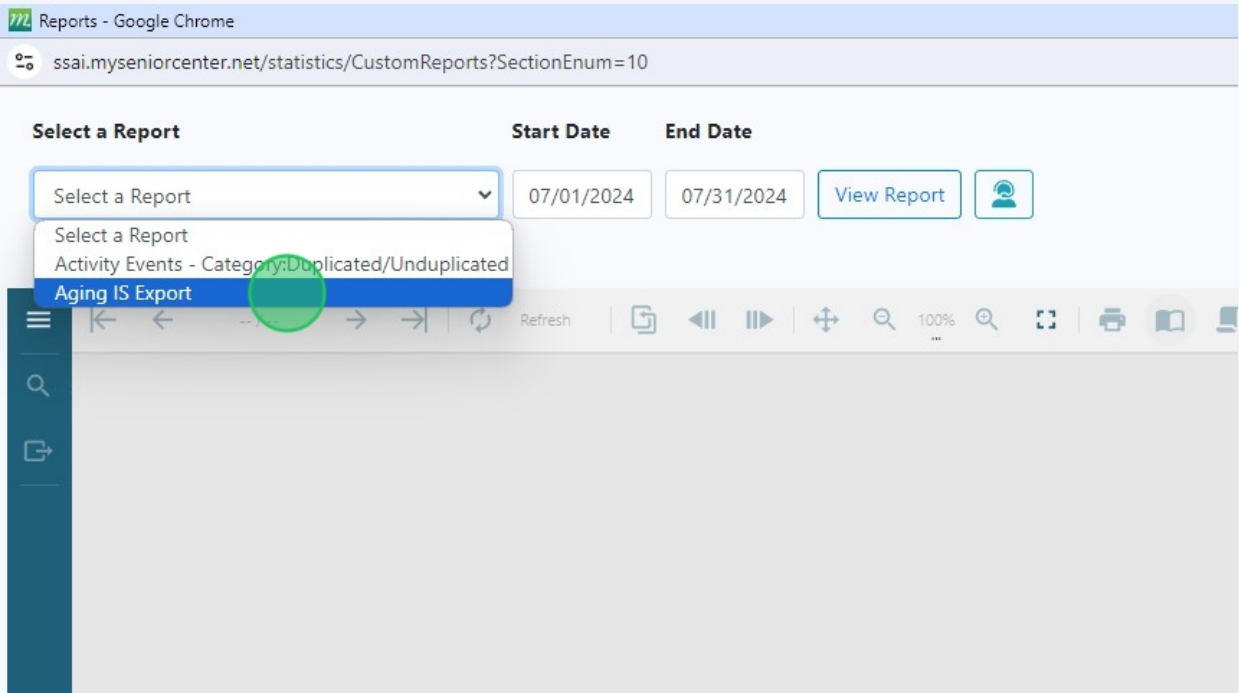


6 Expand the Window



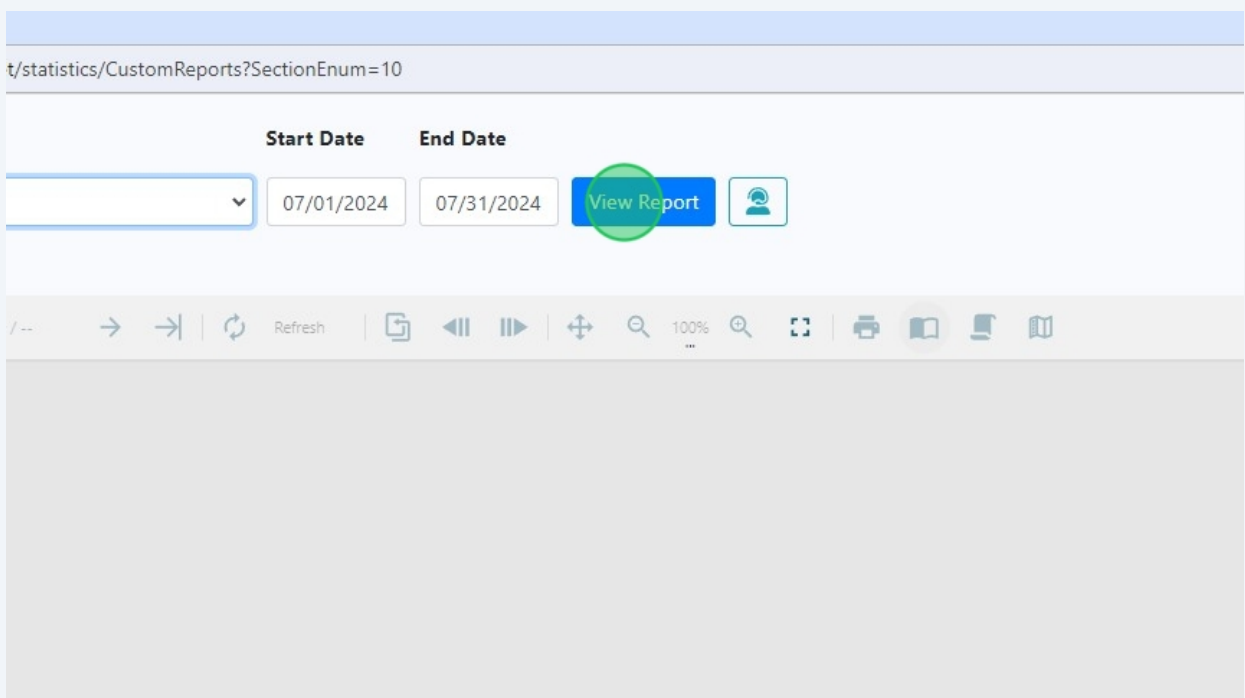
7

Choose the Aging IS Export Report and enter a valid date range. One month or less at a time is best.



8

Click Click View Report



9

Click Galley Mode. This is Important. If you do not click Galley mode the export will be in multiple tabs.

End Date

07/31/2024

View Report



Galley Mode

e	DOB	Age	Ethnicity	Gender	Race
Frankenberger	09/07/1955	60-74	Non-Hispanic or Latino	Female	
Galmon	10/23/1938	75 and Older	UNKNOWN	Female	
Grens	01/29/1953	60-74	Non-Hispanic or Latino	Male	White
Helfers	01/15/1939	75 and Older	Non-Hispanic or Latino	Female	
Krause	10/03/1952	60-74	Non-Hispanic or Latino	Female	White
Long	08/23/1936	75 and Older	Non-Hispanic or Latino	Female	

10

Click The Export Side Bar Icon

Select a Report

Start Date

End Date

Aging IS Export

07/01/2024

07/31/2024

View Report



msc_id	Fname	Lname	DOB	Age
4217121	Denise	Frankenberger	09/07/1955	60-74
4291801	Ethelean	Galmon	10/23/1938	75 and Older
3299724	David	Grens	01/29/1953	60-74
1980069	Joan	Helfers	01/15/1939	75 and Older
4291889	Sandra	Krause	10/03/1952	60-74
2920465	Helen	Long	08/23/1936	75 and Older
2961754	Rosie	Mcmullen	12/29/1949	60-74
2830064	Joyce	Neu	02/13/1932	75 and Older
4292039	Peggy	Ohrwall	09/02/1958	60-74
1980226	Barbara	Sweet	05/05/1942	75 and Older

11 Choose Excel Workbook

The screenshot shows the 'EXPORT' menu with the following options:

- Excel workbook (xlsx) (highlighted with a green circle)
- PDF document
- HTML file
- Excel workbook (xls)
- Tabular data

The table data is as follows:

msc_id	Fname	Lname	DOB
4217121	Denise	Frankenberger	09/07/1955
4291801	Ethelean	Galmon	10/23/1938
3299724	David	Grens	01/29/1953
1980069	Joan	Helfers	01/15/1939
4291889	Sandra	Krause	10/03/1952
2920465	Helen	Long	08/23/1936
2961754	Rosie	Mcmullen	12/29/1949
2830064	Joyce	Neu	02/13/1932
4292039	Peggy	Ohrwall	09/02/1958
1980226	Barbara	Sweet	05/05/1942
2919915	Gwen	Henderson	05/19/1949
1982644	Rosalind	Postlewaite	07/04/1947
2056451	Mary	Wallace	06/16/1947
4142580	Baby	Williams	12/17/1949

12 Click Export.

The screenshot shows the 'Export' button highlighted with a green circle. The table data is as follows:

1980226	Barbara	Sweet	05/05/1942
2919915	Gwen	Henderson	05/19/1949
1982644	Rosalind	Postlewaite	07/04/1947
2056451	Mary	Wallace	06/16/1947
4142580	Baby	Williams	12/17/1949
2980440	Lucille	Allen	09/28/1939
1980217	Juan	Avendano	03/01/1932
1982613	Jose	Barajas	02/03/1949
1982613	Jose	Barajas	02/03/1949
3375498	Gloria	Bradshaw	08/08/1946
3375498	Gloria	Bradshaw	08/08/1946
1980016	Sonja	Brauer	11/10/1936
1980016	Sonja	Brauer	11/10/1936
2911795	Martha	Calderon	07/29/1953
2911795	Martha	Calderon	07/29/1953
3134576	Carolyn	Carson	08/30/1943
3134576	Carolyn	Carson	08/30/1943
2827869	Maria	Castaneda	12/12/1922
2827869	Maria	Castaneda	12/12/1922
4103677	Maria	Chavez	06/26/1947
4103677	Maria	Chavez	06/26/1947

13

The Export will start and may take a few minutes. Once complete the file will be located in your default downloads folder.

Google Chrome
hiorcenter.net/statistics/CustomReports?SectionEnum=10

Report Start Date End Date
Export 07/01/2024 07/31/2024 View Report

Workbook (xlsx)

misc_id	Fname	Lname	DOB	Age	Ethnicity	Gender	Race	LEP	Poverty
4217121	Denise	Frankenberger	09/07/1955	69-74	Non-Hispanic or Latino	Female			
4291801	Emeleean	Salmon	10/23/1938	75 and Older	UNKNOWN	Female			
3299724	David	Griens	01/29/1953	69-74	Non-Hispanic or Latino	Male	White		
1980969	Joan	Heflers	01/15/1939	75 and Older	Non-Hispanic or Latino	Female			
4291889	Sandra	Krause	10/03/1952	69-74	Non-Hispanic or Latino	Female	White		
2920485	Heleen	Long	08/23/1936	75 and Older	Non-Hispanic or Latino	Female			
2961754	Rosie	McMullen	12/29/1949	69-74	UNKNOWN	Female			
2830064	Joyce	Neu	02/13/1932	75 and Older	Non-Hispanic or Latino	Female			
4292039	Peggy	Ohrwall	09/02/1958	69-74	UNKNOWN				
1980226	Barbara	Sweet	05/05/1942	75 and Older	UNKNOWN	Female			
2919915	Gwen	Henderson	05/19/1949	75 and Older	UNKNOWN	Female			
1982544	Rosalind	Postlewaite	07/04/1947	75 and Older	Non-Hispanic or Latino	Female	Black/African American		
2055451	Mary	Wallace	05/16/1947	75 and Older	UNKNOWN	Female			
4142580	Baby								
2980440	Lucille						White		
1980217	Juan								
1982613	Jose								
1982613	Jose								
3375498	Gloria						White		
3375498	Gloria						White		
1980016	Sonja	Brauer	11/10/1936	75 and Older	Non-Hispanic or Latino	Female			
1980016	Sonja	Brauer	11/10/1936	75 and Older	Non-Hispanic or Latino	Female			
2911795	Martha	Calderon	07/29/1953	69-74	Hispanic or Latino	Female			
2911795	Martha	Calderon	07/29/1953	69-74	Hispanic or Latino	Female			
3134576	Carolyn	Carson	06/30/1943	75 and Older	Non-Hispanic or Latino	Female			
3134576	Carolyn	Carson	06/30/1943	75 and Older	Non-Hispanic or Latino	Female			
2827869	Maria	Castaneda	12/12/1922	75 and Older	Hispanic or Latino	Female			
2827869	Maria	Castaneda	12/12/1922	75 and Older	Hispanic or Latino	Female			
4103677	Maria	Chavez	05/26/1947	75 and Older	Hispanic or Latino	Female			

Export in progress
Starting...
Cancel