To take a photo of using a webcam
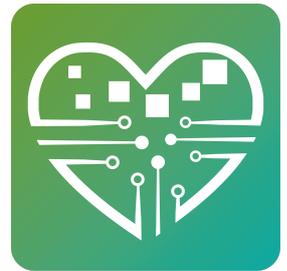
Learn to take a photo of someone using a webcam and have that photo display anytime you look at that person's file.

1 To take a photo of someone using a webcam

1. click the People tab

2. Click a person

3. click that person's Add Photo button

4. Click live capture

5. click the black camera icon once you see the person in the camera window